

EAST CEDAR CREEK FRESH WATER SUPPLY DISTRICT

APPLICATION FOR WATER AND/OR WASTEWATER SERVICE

(To be completed by Applicant/User(s))

TODAY'S DATE: _____ **TURN WATER ON:** _____ **(START SERVICE)**

CLASSIFICATION OF SERVICE: RESIDENTIAL COMMERCIAL

SERVICE LOCATION ADDRESS:

STREET: _____

CITY: _____ STATE: _____ ZIP: _____

OTHER INFO (IF KNOWN): LOT #: _____ BLOCK: _____ SUBDIVISION: _____

MAILING ADDRESS (If mailing address is different):

STREET: _____

CITY: _____ STATE: _____ ZIP: _____

PRIMARY APPLICANT/USER:

NAME: _____ DATE OF BIRTH: _____

PHONE: Home: _____ Work: _____ Cell: _____

EMAIL: _____

DRIVER'S LICENSE #: _____ STATE: _____

OTHER IDENTIFICATION: TYPE: _____ NUMBER: _____ STATE: _____

CO-APPLICANT/USER:

NAME: _____ DATE OF BIRTH: _____

PHONE: Home: _____ Work: _____ Cell: _____

EMAIL: _____

DRIVER'S LICENSE #: _____ STATE: _____

OTHER IDENTIFICATION: TYPE: _____ NUMBER: _____ STATE: _____

(NOTE: CO-APPLICANT MUST SIGN DOCUMENT WITH PRIMARY USER)

COMMERCIAL CUSTOMERS ONLY:

NAME OF BUSINESS: _____

Is this the name that you want to appear on the bill? Yes No

PROPERTY OWNERSHIP

1. Do you own property where water and/or wastewater service will be located? YES NO
2. Property owner if not Applicant/User

Name: _____ Phone #: _____

Mailing Address _____

MAKE CHECK PAYABLE TO: EAST CEDAR CREEK FRESH WATER SUPPLY DISTRICT)

Should it not be feasible to furnish services, any and all payments received, except the \$35.00 service fee, will be refunded.

User(s) Signature: _____

EAST CEDAR CREEK FRESH WATER SUPPLY DISTRICT

WATER & WASTEWATER SERVICE AGREEMENT

AGREEMENT made this _____ day of _____, 20____, between EAST CEDAR CREEK FRESH WATER SUPPLY DISTRICT, a Utility District organized under the laws of the State of Texas (hereinafter called the District) and, _____ (hereinafter called the User).

Applicant & Co-Applicant Name

WITNESSETH:

The District agrees to sell and deliver water and/or sewer service to the User and the User agrees to purchase and receive water and/or sewer service from the District in accordance with the Rules and Regulations of the District as lawfully amended from time to time by the District.

The User shall pay the District for service hereunder at the rates and upon the terms and conditions set forth in the rate schedule lawfully adopted from time to time by the District.

The District shall have the authority to disconnect service to any User in the event of non-payment of any charges of assessments owing by said User, within fifteen (15) days after demand for payment by mail or email if customer has requested and set up on electronic deliver, sent to the address provided by such delinquent User.

Meters to be furnished and installed by the District shall meter all water. The meter and/or connection is for the sole use of the User and is to **serve water and/or sewer service to only one unit (house, building, dwelling, travel trailer, recreational vehicle) or one business.** The extension of pipe or pipes to transfer water or collect sewage from one property to another, unless otherwise authorized by the District, is prohibited.

- a) The only exception are Customer’s in good standing will be allowed to share water usage on a **temporary basis** with Recreational Vehicles (RV) and/or travel trailers located on the customer’s property provided the customer submits a request to the District’s office **five (5) days prior** to shared usage begins, the customer installs the proper backflow device, and the shared usage cannot exceed a period of **thirty (30) days**. If the RV and/or travel trailer is being used as a permanent residence, then the District will require an additional water and/or sewer service (taps) and all fees for a new account. Additional water and/or sewer service if the customer routinely has multiple share usage throughout the year. The District will reserve the right to deny the shared usage for any reason. The District reserves the right to inspect for cross-contamination issues and to ensure that the meter is properly sized for the additional usage at the time of total peak water demand. An inspection fee will be charged for this service and it must pass inspection.

In the event the total water supply be insufficient to meet all of the needs of all Users; or in the event there is a shortage of water; the District may prorate the water available among the various Users on such basis as is deemed equitable by the District and may also prescribe a schedule of hours covering the use of water for irrigation purposes, provided that, if at any time the total water supply be insufficient to satisfy all of the needs of all Users for domestic purposes before supplying any water for livestock purposes and satisfy all the needs of the Users for both domestic and livestock purposes before supplying any water for garden purpose.

Users shall install at their own expense, service line and other necessary equipment and materials from the water meter to the point of use. This must include a cutoff device at the point of connection to the District’s water meter and a clean out with backflow prevention devices (see diagram on page 6) at the point of connection to the Districts sewer line. All Users shall maintain their service lines. For water services, the District shall own and maintain facilities downstream from the termination of the gravity- flow service line. Upon installation or modification of service lines the User must notify the District to inspect such installation prior to back-fill. User agrees to install lines in accordance with District specifications and to immediately perform corrections upon notification by the District.

Plumbing Restrictions: The following undesirable plumbing practices are prohibited by State Regulations.

- 1. No Direct connection between the public drinking water supply and a potential source of contamination is permitted. Potential sources of contamination shall be isolated from the public water system by an air-gap or an appropriate backflow prevention device.
- 2. No cross-connection between the public drinking water supply and a private water system is permitted. These potential threats to the public drinking water supply shall be eliminated at the service connection by the installation of

User(s) Signature: _____

EAST CEDAR CREEK FRESH WATER SUPPLY DISTRICT

- an air-gap or a reduced pressure-zone backflow prevention device.
3. No connection, which allows water to be returned to the public drinking water supply, is permitted.
 4. No pipe or pipe fitting which contains more than 0.25% lead may be used for the installation or repair of plumbing at any connection, which provides water for human use.
 5. No solder or flux which contains more than 0.2% lead can be used for the installation or repair of plumbing at any connection, which provides water for human use.

The User shall hold the District harmless from any and all claims or demands for damage to real or personal property occurring upstream from the point the User ties on to the sewer line and downstream from the water meter. The District will cooperate with the User's Insurance agency or company regarding such claims. Such assistance shall, in no manner, imply that the District has any liability or responsibility for damage to the Customer's property. **The User agrees to grant** to the District an easement of right-of-way for the purpose of installing, maintaining and operating such pipe lines, meters, valves, and any other equipment which may be deemed necessary by the District, and to not construct within said easement any structures, buildings or other facilities that would interfere with the operation, repair, replacement, or removal of said pipe lines, meters, valves and other equipment. The User shall be responsible for protection from damage of all lines and equipment owned by the District and installed on the property of the User. This will include, but is not limited to, meters, valves, water lines, grinder pumps, and sewer lines. **Damage will include stoppage caused by User flushing items into the sewer that cannot be conveyed by the system. Examples of these items are plastic bags, wash rags, towels, cat litter, disposable wipes, excess grease and any other type of solid waste that normally would be disposed of through garbage collection. Should User damage District equipment or fail to provide adequate protection, all cost of repair will be at the expense of the User.**

The District shall have the right to locate a sewer connection and/or water service meter and the pipe necessary to connect the meter on the property of the User at a point to be chosen by the District, and shall have access to its property and equipment located upon User's premises at all reasonable time for any purpose connected with or in the furtherance of its business operations, and upon discontinuance of service, shall have the right to remove any of its property from the User's premises. The User is prohibited from placing any structures, fill, or other equipment and/or material that would limit access to and/or require relocation of District equipment without approval of the District.

When the User moves from the location and no longer needs water service, **USER MUST NOTIFY THE DISTRICT OFFICE, IN WRITING, AND PROVIDE A DISCONNECT DATE.** A District representative will obtain the final bill reading and lock the meter in the off position. The user will be billed for the service provided since the last billing cycle. **USER IS RESPONSIBLE FOR ALL BILLS INCURRED AT THIS LOCATION UNTIL THE DISTRICT IS NOTIFIED IN WRITING TO THE CONTRARY, WHETHER USER RESIDES THERE OR NOT.**

ENFORCEMENT: If the Customer fails to comply with the terms of the Service Agreement, the District shall, at its option, either terminate service or properly install, test, and maintain an appropriate backflow prevention device at the service connection. Any expenses associated with the enforcement of this agreement shall be billed to the User.

OFFICE USE ONLY

Deposit Amount:	\$ _____	
Service Charge:	\$ _____	ACCOUNT # _____
Water Cap Contr:	\$ _____	
Water Tap Fee:	\$ _____	CASH _____
Water Inspect:	\$ _____	
Sewer Cap Contr:	\$ _____	CREDIT CARD _____
Sewer Tap Fee:	\$ _____	
Sewer Inspect:	\$ _____	CHECK/MONEY ORDER _____
Road Bore:	\$ _____	# _____
Misc. Fees:	\$ _____	
Total Amt Received:	\$ _____	

ACCEPTED AND APPROVED: _____ **(District Representative)** **DATE:** _____

User(s) Signature: _____

EAST CEDAR CREEK FRESH WATER SUPPLY DISTRICT

FEES, DEPOSITS, CHARGES AND RELATED REGULATIONS:

- 1) Facilities within the district boundaries must apply for both water and sewer service. One service will not be provided unless application is made for both without District approval. Where another agent provides one service, proof of application to this District must be provided.

2) **CONDITIONS FOR WATER SERVICE**

- a) Charges for connection, re-connection and lock removal fee of DISTRICT WATER SERVICE are as follows:

Water	5/8" meter	3/4" meter	1" meter	1 1/2" meter	2" meter
Deposit					
Water	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00
Sewer	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00
Service Charge	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00
Disconnect Fee	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00
Re-Connect Fee	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00
Lock Removal Fee	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00

- b) On new installations, the tap fee will include installation of service to a meter near the customer property line in a convenient location determined by the District.
- c) Facilities outside the District boundaries and within 2,000 feet of the lake **must obtain Tarrant County Water District approval for a sewage disposal system** prior to receiving a water meter for a new installation.
- 3) **CUSTOMERS ARE REQUIRED TO HAVE THEIR OWN CUT-OFF VALVE.** The policy of East Cedar Creek Fresh Water Supply District requires all customers to have their own water cut-off valve.
- a) **If there is not a cut-off valve at your residence, you will need to have one installed before East Cedar Creek Fresh Water Supply District will turn the water service on.**
- b) **CUSTOMERS ARE REQUIRED TO BE PRESENT TO HAVE WATER TURNED ON.** Customer/User is responsible for any leaks even if they are not present when the water is turned on.
- c) Customers must have their own cut off valve. This device is for the customer's own protection. **Water will not** be turned on if this is not in place.
- d) If the district makes multiple service calls to establish water service, there will be a \$35.00 **service charge** for each additional trip
- 4) **CONDITIONS FOR SEWER SERVICE**
- a) For reconnections on an existing service, no additional fees will be charged.
- b) The District will install gravity sewer service near the property line at a point determined by the District. For pressure service, the District will install a grinder pump system on the User's property, at a convenient location determined by the District, and connect to the sewer main. The User will be charged the actual cost of installation.
- c) The User will be responsible for connection to the building from the property line for gravity service and from the grinder pump system for pressure service. The User must also provide a 220 VOLT/30 AMP electric service including a disconnect switch with a 3' whip (pigtail) at a location determined by the District for pressure systems. All installations will be in accordance with District specifications and subject to District inspection.
- 5) **CONFIDENTIALITY OF UTILITY RECORDS.** customer's address, telephone number, account records, and information relating to the volume or units of utility usage, or the amounts billed to or collected from the individual for utility usage, or the amounts billed to or collected from the individual for the utility usage are confidential. Customers can elect to authorize disclosure of this information by completing a "Disclosure of Personal Information" form.

See our Customer Service Policy Resolution for additional rules in conclusion with this service agreement. You can find this document in our administrative office lobby, on our website, or you can request to have it mailed or emailed to you.

VIEW OR PAY YOUR BILL ONLINE at www.eastcedarcreek.net. You can access your account, set up your bills to be emailed to you by going paperless for free. You can also pay your bill online using (EFT/ACH) or Credit Card. These payments are made through a third-party bill pay service who do charge a fee.

PAY OVER THE PHONE: Call 1-844-200-2453 to make a payment. Be sure to have your East Cedar Creek FWSD account number and banking information ready before you call. These payments are made through a third-party bill pay service who do charge a fee.

DIRECT DRAFT: We also offer a "Direct Draft" program through our office without any extra fees. You can find this document in our administrative office lobby, on our website, or you can request to have it mailed or emailed to you.

User(s) Signature: _____

EAST CEDAR CREEK FRESH WATER SUPPLY DISTRICT

Cross Connection

State regulations prohibit a water utility from providing new service or change in service to any business or residence prior to our Certified Customer Service Inspector conducting an inspection and approves for service.

Residential Customers are not allowed to have more than one unit (house, building, dwelling, travel trailer, recreational vehicle) on a water meter. Customers are not allowed to supply another unit by water hose, pipe or any other device.

The following are prohibited.

1. No Direct connection between the public drinking water supply and a potential source of contamination is permitted. Potential sources of contamination shall be isolated from the public water system by an airgap or an appropriate backflow prevention device.
2. No cross-connection between the public drinking water supply and a private water system is permitted. These potential threats to the public drinking water supply shall be eliminated at the service connection by the installation of an airgap or a reduced pressure-zone backflow prevention device.
3. No connection, which allows water to be returned to the public drinking water supply, is permitted.
4. No pipe or pipe fitting which contains more than 0.25% lead may be used for the installation or repair of plumbing at any connection, which provides water for human use.
5. No solder or flux which contains more than 0.2% lead can be used for the installation or repair of plumbing at any connection, which provides water for human use.

Hose Bibb Vacuum Breaker: Protection against water contamination begins with you.

Hose Bibb Vacuum Breaker



This device is a non-testable atmospheric vacuum breaker that mounts on any outdoor faucet. This unit screws onto the outside faucet's hose-bib and then the "set Screw" is tightened until it breaks off.

This device is required by the District and helps to keep your water safe and free from contamination in the event that there is a loss of pressure in our water system. They prevent water from being back-siphoned through any open faucet connected to an automatic waterer, hand help chemical sprayer or other type of device extended from the garden hose.

Irrigation / Sprinkler Systems

Irrigation systems connected to the lake or to a private well that does not have a direct connection to the District's water supply does not require a backflow prevention device by the district.

Customers who have an irrigation system that is connected to the District's water source must install a testable backflow prevention device (BPD).

The type of backflow prevention device on irrigation/sprinkler systems are determined by the degree of hazard for each particular sprinkler system set up. The District's policy requires either an approved testable Double Check Valve device or a testable Reduced Pressure Zone (RPZ) device. **Prior to installing your irrigation system, you can contact our office to speak to one of our with our Customer Service Inspector for the proper backflow prevention device.**

The BPA must be tested upon installation and be tested annually therefore after. Customers are required to ensure that it works properly by hiring a licensed Backflow Prevention Assembly Tester (BPAT) who will confirm that the BPA is installed and working properly. Confirmation of this test must be submitted to the District's Administrative office.

You can search for a licensed BPAT on the Texas Commission on Environmental Quality's website at TCEQ.texas.gov or contact our office for the list we have available.

I have read the following and understand that as a State requirement I am required to have vacuum breakers. In the event that the outside faucets do not have hose bibb vacuum breakers on them I **authorize** East Cedar Creek FWSD to install them for me and **charge my account** for each breaker installed.

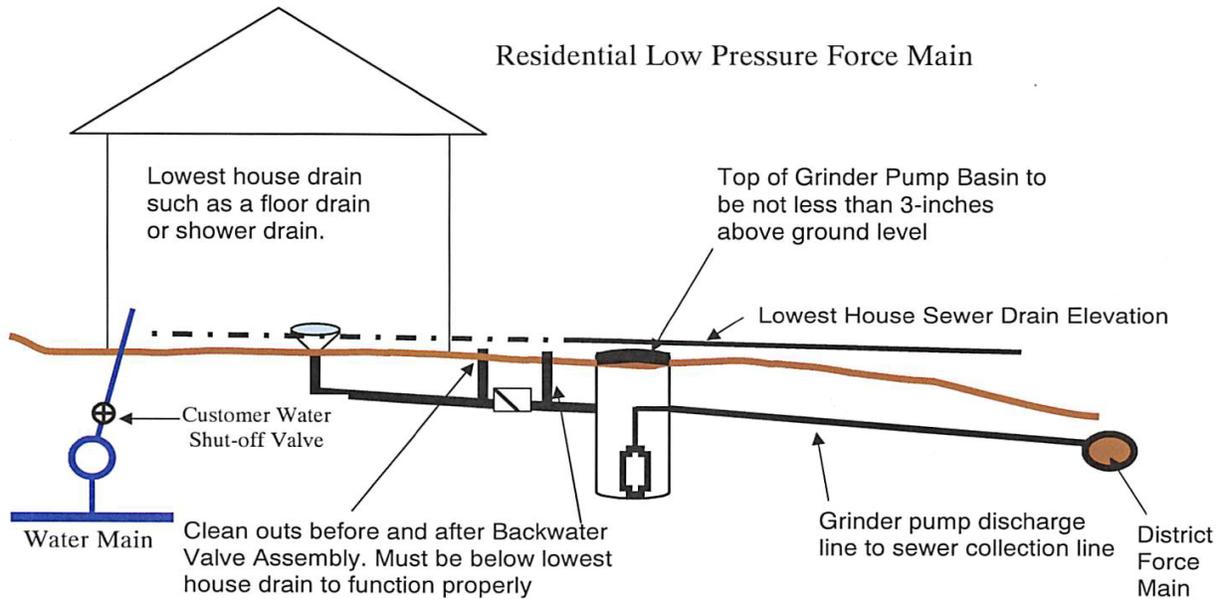
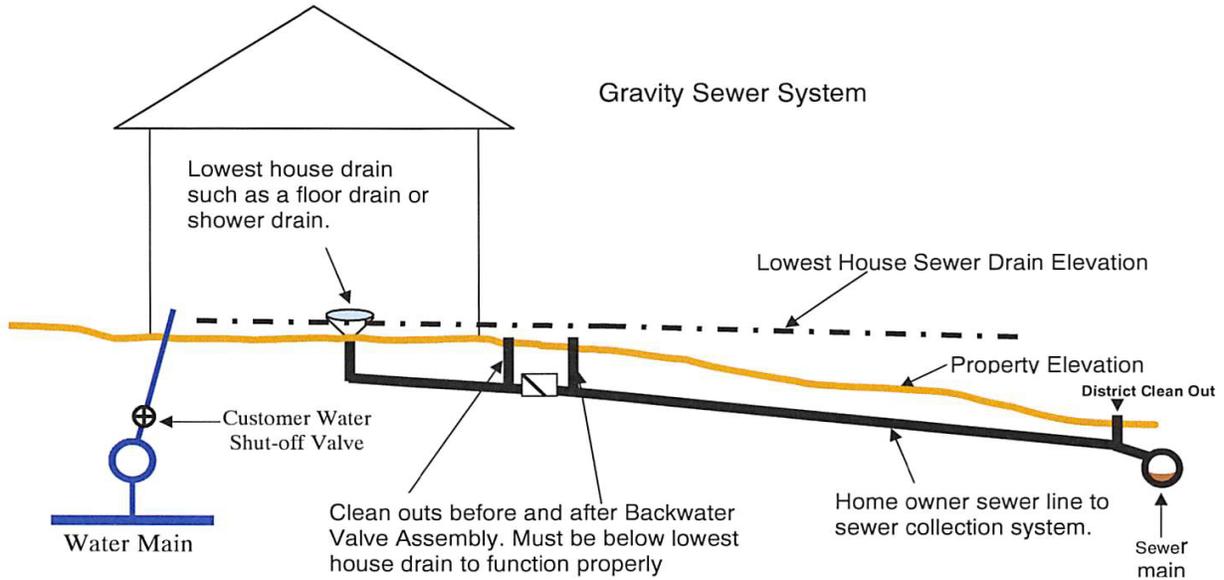
User(s) Signature: _____

EAST CEDAR CREEK FRESH WATER SUPPLY DISTRICT

ECCFWSD Required Sewer Plumbing Installation

NOTE: Clean-out before and after Backwater Valve must have Pop-Off Relief assemblies installed instead of Threaded Cap Lids.

NOTE: Customer Water Shut-Off Valve to be within 3-feet of water meter on new and renovation projects.



User(s) Signature: _____