

# **NOTICE OF CALLED MEETING**

## **EAST CEDAR CREEK FRESH WATER SUPPLY DISTRICT**

### **BOARD OF DIRECTORS**

**Notice is hereby given that the Board of Directors of the East Cedar Creek Fresh Water Supply District will hold a Workshop/Regular Board Meeting on the 19<sup>TH</sup> day of January 2022, at 11:00 a.m.** located at 115 Hammer Road, Administration Building, and Gun Barrel City, Texas. The subjects to be discussed are listed on the meeting agenda, which follows and made part of this notice.

If during the course of the meeting covered by this notice, the Board should determine that a closed or executive meeting or session of the Board is required, then such closed or executive meeting or session as authorized by Article 6252-17 Revised Civil Statutes of Texas will be held by the Board at the date, hour, and place given in this notice or as soon after the commencement of the meeting covered by this notice as the Board may conveniently meet in such closed or executive meeting or session concerning any and all subjects for any and all purposes permitted by Section 2 (c) through 2 (j), inclusive, of said Article 6252-17, including, but not limited to:

Section 2 (c) For the purpose of excluding any witness or witnesses from a hearing during examination of another witness.

Section 2 (e) For the purpose of a private consultation with the Board's attorney.

Section 2 (f) For the purpose of discussing the purchase, exchange, lease or value of real property and negotiated contracts for prospective gifts or donations.

Section 2 (g) For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.

Section 2 (j) To consider the deployment, or specific occasions for implementation of security personnel or devices.

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive meeting or session, then such final action, final decision, or final vote shall be at either:

- a) The open meeting covered by this notice upon the reconvening of this public meeting, or
- b) At a subsequent public meeting of the Board upon notice thereof; as the Board shall determine.

If you have some handicap or disability that may prevent you from speaking to the Board, please notify the District's Manager in writing at least two business days prior to the meeting. The District will try to help you.

Si sufro de algun impedimento o incapacidad que le impida hablar ante la Junta, sirvase comunicarse por escrito con el Gerente del Distrito, por lo menos dos dias habilas antes de la reunion. El Distrito hara lo possible para ayudarle.

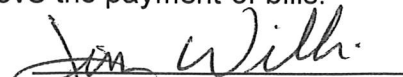
**On the 14th day of January 2022**, this notice was filed with the City of Gun Barrel City, Texas, Henderson County Court House and posted at the East Cedar Creek Fresh Water Supply District offices, 115 Hammer Road, Gun Barrel City, Texas.

**This meeting is open to the public and will also be available by video/telephone conference on zoom. The zoom link is listed on our website at [www.eastcedarcreek.net](http://www.eastcedarcreek.net) or you may contact our office for the zoom meeting details.**

**\*\*\*\*\*Please note as of September 1st anyone wishing to participate in meeting will be required to be visibly seen and clearly audible to other participants. \*\*\*\*\***

**EAST CEDAR CREEK FRESH WATER SUPPLY DISTRICT  
WORKSHOP/REGULAR MEETING WEDNESDAY JANUARY 19, 2022 11:00 AM  
AGENDA**

1. Call Meeting to order at 11:00 am.
2. Pledge of Allegiance.
3. Roll call.
4. Establish a Quorum.
5. Adopt the Agenda.
6. **WORKSHOP:** a. Discuss/review the 2022/2023 budget. b. Discuss/review the water/wastewater rates for FY 2022/2023. c. Discuss/review the installation tap fees for FY 2022/2023.
7. **CALL REGULAR MEETING TO ORDER:**
8. Discuss and/or take action to approve the minutes from the regular meeting on December 15, 2021.
9. Public Comments.
10. Consent Agenda: All matters listed under the Consent Agenda are considered to be routine by the Board of Directors and will be enacted by one motion. There will not be a separate discussion on these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.
  - a. KSA Engineer's Report
    - i. Task Order #24 General Services
    - ii. 2017-2018 Bond Projects. 1) Task Order #31 300K Gal Storage Tank **COMPLETED**. 2) Task Order #32 SWWTP Improvements (**COMPLETED**). 3) Task Order #33 BWTP Raw Water Pump Station Improvement (**COMPLETED**). 4) Task Order #34 Lift Station #19 (**COMPLETED**). 5) Task Order #35 Meter Replacement (AMR).
    - iii. Task Order #39 Brookshire GST project.
    - iv. Task Order #40 NWWTP Permit Renewal.
  - b. General Manager's Monthly Report.
    - i. Key Monthly Activities. ii. Staff Changes. iii. Work Orders. iv. Project Status. v. Operations Report.
11. Discuss and/or take action to approve the FY 2022/2023 Budget including the pay scale and organization chart for FY 2022/2023.
12. Discuss and/or take action to approve Resolution #2022-001 for the revised Customer Service Policy Resolution that also includes revised water and wastewater rates and revised installation/tap costs.
13. Discuss and/or take action to approve to purchase a rotor #1 shaft for the NWWTP in the amount of \$12,229.81 to be paid out of Operating Reserves for a budgeted expenditure for the 2021/2022 Capital Improvement. (Originally budgeted \$11,700)
14. Discuss and/or take action to approve an additional \$5,550.00 to replace the heaters at the Brookshire WTP building to be paid out of Operating Reserves for an unexpected expenditure for the 2021/2022 Capital Improvement. (Originally approved \$16,000 and this would be \$5,550.00 additional).
15. Discuss and/or take action to approve to pay Sludger Emergency Power Services to repair the Automatic Transfer Switch at the Brookshire WTP in the amount of \$5,963.00 to be paid out of Operating Reserves for an unexpected expenditure for the 2021/2022 Capital Improvement.
16. Discuss and/or take action to discuss and approve KSA Engineering's recommendations for Task order #35 Meter Replacement (AMR) project.
17. Discuss and/or take action to approve to implement a loan program in the District's retirement plan for eligible vested employees to have the ability to borrow money from their accounts.
18. Discuss and/or take action to approve to update all bank accounts and CDs for the District to add new Board members and remove any Board members no longer on the Board.
19. Committee Reports.
  - a. Personnel Committee. b. Operations Committee. c. Finance Committee.
20. Review and discuss the December 2021 financial reports.
21. Discuss and/or take action to approve the payment of bills.
22. Motion to adjourn.

  
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Jim Willi  
Board President

1/12/20  
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Date