

**EAST CEDAR CREEK FRESH WATER SUPPLY DISTRICT  
MINUTES FOR WEDNESDAY MAY 18, 2022 12:30 PM  
MINUTES**

1. A meeting of the Board of Directors for East Cedar Creek FWSD was held at the Administration building in Gun Barrel City, Tx on May 18, 2022. The meeting convened at 12:30pm, President Jim Willi presiding.
2. Pledge of Allegiance.
3. Members present in person were President Jim Willi, Treasurer Ted Bayless, Secretary Joe Lomonaco, Director Larry Bratton, and Director Rob Rea. Absent was Director Jan Wynn and Vice-President Bill Goheen. Other attendees in person were General Manager James Blodgett, Office Manager Angie Crowsey, John Reidy/KSA Engineers, and Shiram Manivannan/KSA Engineers. Other attendees by telephone/video conference were Russel Slayton/The Monitor.
4. A quorum was established.
5. Motion was made by Mr. Bratton and seconded to adopt the Agenda. Motion carried unanimously.
6. **Discuss and/or take action to approve the minutes from the regular meeting on April 20, 2022.** Motion was made by Mr. Rea and seconded to approve the minutes from the regular meeting on April 20, 2022. Motion carried unanimously.
7. **Public Comments.** Mr. Reidy and Mr. Manivannan introduced themselves to the Board. They were recently assigned to the District by the District's engineer firm KSA Engineers. Both individuals gave a quick overview of their experience.
8. **Consent Agenda:** The Board requested that items under the KSA Engineer's report #8a(ii)(5) and under the General Managers' report #8b(i), 8b(ii) and 8b(v) be removed for discussion.
  - a. KSA Engineer's Report
    - i. Task Order #24 General Services
    - ii. 2017-2018 Bond Projects. 1) Task Order #31 300K Gal Storage Tank **COMPLETED**. 2) Task Order #32 SWWTP Improvements (**COMPLETED**). 3) Task Order #33 BWTP Raw Water Pump Station Improvement (**COMPLETED**). 4) Task Order #34 Lift Station #19 (**COMPLETED**). 5) Task Order #35 Meter Replacement (AMR).
    - iii Task Order #739 Planning/Engineering service for bond application Support.
  - b. General Manager's Monthly Report.
    - i. Key Monthly Activities.
    - ii. Staff Changes.
    - iii. Work Orders.
    - iv. Project Status.
    - v. Operations Report.

**Without objections the Board discussed the following consent agenda items.**

**8. a.(ii)(5) Task Order #35 Meter Replacement (AMR).** The Board discussed the settlement for the last contract that went into default. Mr. Blodgett advised that the District's legal counsel is still in the process of working on that. The Board and Mr. Reidy discussed the next step which is going out for bids for a new AMR contractor which should start next week. Mr. Reidy and the Board discussed several issues that happened in the past with the AMR bids and discussed going forward with the new bids and what changes have been made for the new bidding process. Mr. Reidy advised the Board that they are hoping to award a successful bidder at July's Board meeting.

**8. b.(i) Key Monthly Activities.** The Board discussed the monthly activities and noted some items listed were normal day to day operations and didn't need to be noted on this report.

**8. b.(ii) Staff Changes.** The Board reviewed the staff changes for the month and Mr. Blodgett gave an update on staff and noted that due to having three (3) contractors helping do installs it is

allowing the Districts staff to stay on top of the many work orders coming through and do some needed maintenance.

**8. b.(v) Operations Report.** The General Manager had noted in his operations report that he along with Mr. Willi and Ms. Crowsey had met with Gun Barrel City Management to discuss growth on the Eastside of Gun Barrel City. The Board asked what the outcome of the meeting was. Mr. Blodgett reported that only about 300' from the center of the highway is in the Gun Barrel City's territory and they would not receive any tax revenue from these residence and projects. Because of this the city would not be able to help for paying sewer for any growth in this area including grants. The District does plan to reach out to the County for this area. Other discussion was for any developers coming into the City both parties agreed that they would work together to make sure both the City and East Cedar Creek FWSD is aware of those projects. Mr. Blodgett advised the Board that there were a couple of developers for the eastside of Gun Barrel City who have contacted him and advised of another potential developer looking at land in this area. The Board discussed the Water loss for southside, Mr. Blodgett advised that he has not done so yet, but is planning to move forward with hiring a diver to inspect all the lines underwater in this area. The Board and Mr. Blodgett discussed the new project coming at the Big Chief site boat ramp. Mr. Blodgett noted that it will not be a 7-story building but a 4-story hotel with sixty rooms and a 3-story restaurant.

Motion was made by Mr. Bratton and seconded to approve the consent agenda. Motion carried unanimously.

9. **Discuss and/or take action to approve to upgrade Lift Station #54 from single phase to 3-phase not to exceed the budgeted amount of \$45,000.00 to be paid out of Operating Reserves for a budgeted expenditure for the 2022/2023 Capital Improvement.** Motion was made by Mr. Bayless and seconded to approve to upgrade Lift Station #54 from single phase to 3-phase not to exceed the budgeted amount of \$45,000.00 to be paid out of Operating Reserves for a budgeted expenditure for the 2022/2023 Capital Improvement. Mr. Blodgett advised that the District is going out for bids with several vendors for this project. Mr. Blodgett explained that the District requested that the electricity vendor give a quote to upgrade from a single phase to 3-phase but they came back and stated it was not cost effective for them to do this due to the distance they would have to run it from. Motion carried unanimously.
10. **Discuss and/or take action to approve to purchase lift station pumps for the field not to exceed the budgeted amount of \$70,000.00 to be paid out of Operating Reserves for a budgeted expenditure for the 2022/2023 Capital Improvement.** Motion was made by Mr. Lomonaco and seconded to approve to purchase lift station pumps for the field not to exceed the budgeted amount of \$70,000.00 to be paid out of Operating Reserves for a budgeted expenditure for the 2022/2023 Capital Improvement. The Board and Mr. Blodgett discussed the purchasing needs of the District. Mr. Blodgett explained that these would be bought in as needed because any pump sitting on a shelf that is not used in a timely manner could potentially go out of warranty without ever being used. The Board recommended that Mr. Blodgett negotiate with the vendors to see if they would offer a longer warranty or even give credit if the pump has not been used yet. Motion carried unanimously.
11. **Discuss and/or take action to approve to transfer \$155,284.38 from Bond Interest and Sinking CD into Operation Reserve account to pay the bond debt payments due on July 1st, 2022.** Motion was made by Mr. Bayless and seconded to approve to transfer \$155,284.38 from Bond Interest and Sinking CD into Operation Reserve account to pay the bond debt payments due on July 1st, 2022. Motion carried unanimously.
12. **Committee Reports.**

- a. **Personnel Committee.** There was no report.
- b. **Operations Committee.** There was no report.
- c. **Finance Committee.** There was no report.

Mr. Willi advised that as one of the investment officers he took his required Public Funds Investment Act (PFIA) training.

13. **Review and discuss the April 2022 financial reports.** The Board reviewed the financials noting that the debt service ratio was good sitting at a 1.90 for the month. Mr. Bayless pointed out that with employee salary budget line item was down and he feels that this helped with the debt ratio this month.
14. **Discuss and/or take action to approve the payment of bills.** Motion was made by Mr. Bayless and seconded to approve the payment of bills. Motion carried unanimously.
15. Motion was made by Mr. Bratton and seconded to adjourn. Motion carried unanimously. The Board adjourned out of the meeting at 1:45pm.

  
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Jim Willi  
Board President

06/15/2022  
Date