

**EAST CEDAR CREEK FRESH WATER SUPPLY DISTRICT
MINUTES FOR WEDNESDAY JUNE 15, 2022 12:30 PM**

1. A meeting of the Board of Directors for East Cedar Creek FWSD was held at the Administration building in Gun Barrel City, Tx on June 15, 2022. The meeting convened at 12:30pm, President Jim Willi presiding.
2. Pledge of Allegiance.
3. Members present in person were President Jim Willi, Vice-President Bill Goheen, Treasurer Ted Bayless, Secretary Joe Lomonaco, and Director Rob Rea. Absent was Director Larry Bratton. Other attendees in person were General Manager James Blodgett, Office Manager Angie Crowsey, John Reidy/KSA Engineers, Danny Hayes/KSA Engineers and Pam Bayless. Other attendees by telephone/video conference were Andre Ayala/Hilltop Securities Inc., and Russel Slayton/The Monitor. Director Jan Wynn joined later in the meeting by telephone/video conference.
4. A quorum was established.
5. Motion was made by Mr. Lomonaco and seconded to adopt the agenda. Motion carried unanimously.
6. **Discuss and/or take action to approve the minutes from the regular meeting on May 18, 2022.** Motion was made by Mr. Lomonaco and seconded to approve the minutes from the regular meeting on May 18, 2022. Motion carried unanimously.
7. **Public Comments.** Ms. Bayless brought in a piece of a beehive that was found in her meter box. Ms. Bayless stated that she had left out of town for two weeks and came back to bees in their box. Ms. Bayless stated that instead of spraying with poison that she is hoping that the District or customers will contact a beekeeper like she did. Ms. Bayless advised that they contacted a beekeeper who came and vacuumed out the bees. Ms. Crowsey advised that the District does send a letter to customers when they find bees in their box and if the District office has a list of local beekeepers who they can contact. Ms. Crowsey also said that their list did reduce over the years so she would add the beekeeper's info that Ms. Bayless used to the list.
Ms. Wynn arrived at the meeting by telephone/video conference.
8. **Consent Agenda:** The Board requested that items under the KSA Engineer's report #8a(ii)(5) and under the General Managers' report #8b(i), 8b(ii), 8(iii) and 8b(iv) be removed for discussion.
 - a. KSA Engineer's Report
 - i. Task Order #24 General Services
 - ii. 2017-2018 Bond Projects. 1) Task Order #31 300K Gal Storage Tank **COMPLETED**. 2) Task Order #32 SWWTP Improvements (**COMPLETED**). 3) Task Order #33 BWTP Raw Water Pump Station Improvement (**COMPLETED**). 4) Task Order #34 Lift Station #19 (**COMPLETED**). 5) Task Order #35 Meter Replacement (AMR).
 - iii Task Order #739 Planning/Engineering service for bond application Support.
 - b. General Manager's Monthly Report.
 - i. Key Monthly Activities. ii. Staff Changes. iii. Work Orders. iv. Project Status. v. Operations Report.

Without objections the Board discussed the following consent agenda items.

8. a.(ii)(5) Task Order #45 Meter Replacement (AMR). Mr. Hayes advised the Board that the bid opening was held on June 7th and that resulted in three bidders and that KSA Engineers were reviewing the bids. The Board and Mr. Hayes discussed bids and the specifications of the bidding including tentative start date, work scope, and contract finish time frames. Mr. Hayes explained some of the bid review process and advised that there were no exceptions by any of

approve a Resolution declaring official intent to reimburse expenditures with the proceeds of future debt in connection with the District's proposed Utility System Revenue Bonds, New Series 2022. Mr. Ayala explained the resolution and Ms. Crowsey explained that the Administrative office specifically the Bookkeeper would keep track of all funds spent towards any projects listed in the bonds for future reimbursement when the bonds funds are received. Motion carried unanimously.

11. **Discuss and/or take action to approve seven (7) task orders for KSA Engineers for the seven bond projects.** Motion was made by Mr. Goheen and seconded Discuss and/or take action to approve seven (7) task orders for KSA Engineers for the seven bond projects. The Board reviewed the seven task orders including the estimated breakdown for each. The Board discussed the catwalk for the NWWTP and asked for KSA Engineers to look into why there was a significant decrease in costs. The seven task orders were the Brookshire WTP Ground Storage Tank, Southside AMR project, Generator project, SWWTP Improvements, NWWTP Catwalk Improvement, Lift Station #57 and #59 project, and the Master plan project. Motion carried unanimously.
12. **Discuss and/or take action to approve to purchase a new mower for the SWWTP not to exceed the budgeted amount of \$3,400.00 to be paid out of Operating Reserves for a budgeted expenditure for the 2022/2023 Capital Improvement.** Motion was made by Mr. Rea and seconded to approve to purchase a new mower for the SWWTP not to exceed the budgeted amount of \$3,400.00 to be paid out of Operating Reserves for a budgeted expenditure for the 2022/2023 Capital Improvement. Mr. Blodgett advised that a new cost was obtained and it was approximately \$4,900. Motion was amended by Mr. Rea and seconded approve to purchase a new mower for the SWWTP not to exceed the amount of \$5,000.00 to be paid out of Operating Reserves for a budgeted expenditure for the 2022/2023 Capital Improvement. The Board discussed outsourcing mowing and it was noted that the District already outsources many of it's area that these mowers are for inside the fence where access should be limited to contractors/vendors. Motion carried unanimously.
13. **Discuss and/or take action to approve to pay C & P Pump for two (2) new sludge transfer pumps including installation for the Brookshire WTP not to exceed the unbudgeted amount of \$29,000.00 to be paid out of Operating Reserves for an unbudgeted expenditure for the 2022/2023 Capital Improvement.** Motion was made by Mr. Goheen and seconded to approve to pay C & P Pump for two (2) new sludge transfer pumps including installation for the Brookshire WTP not to exceed the unbudgeted amount of \$29,000.00 to be paid out of Operating Reserves for an unbudgeted expenditure for the 2022/2023 Capital Improvement. The Board and Mr. Blodgett discussed the pond structure and how they are set up and it was noted that these ponds have be cleaned and pumps replaced when needed to stay in compliance. Mr. Blodgett advised that the pumps are looking worn and needs to be replaced. Motion carried unanimously.
14. **Discuss and/or take action to approve to have HydroAg clean the sludge pond at the Brookshire WTP not to exceed the unbudgeted amount of \$10,000.00 to be paid out of Operating Reserves for an unbudgeted expenditure for the 2022/2023 Capital Improvement.** Motion was made by Mr. Goheen and seconded to approve to have HydroAg clean the sludge pond at the Brookshire WTP not to exceed the unbudgeted amount of \$10,000.00 to be paid out of Operating Reserves for an unbudgeted expenditure for the 2022/2023 Capital Improvement. Motion carried unanimously.
15. **Discuss and/or take action to approve to purchase a 16-inch butterfly valve and installation materials at the Brookshire WTP not to exceed the unbudgeted amount of \$4,864.75 to be paid out of Operating Reserves for an unbudgeted expenditure for the 2022/2023 Capital Improvement.** Motion was made by Mr. Bayless and seconded to approve