

**EAST CEDAR CREEK FRESH WATER SUPPLY DISTRICT  
MINUTES FOR WEDNESDAY OCTOBER 18, 2023, 12:30 PM  
MINUTES**

1. A meeting of the Board of Directors for East Cedar Creek FWSD was held at the Administration building in Gun Barrel City, Tx on October 18, 2023. The meeting convened at 12:30pm, Vice-President Bill Goheen presiding.
2. Pledge of Allegiance.
3. present in person were, Vice-President Bill Goheen, Secretary Joe Lomonaco, Treasurer Ted Bayless, Director Larry Bratton, and Director Pat Mullaney. Absent was President Jim Willi and Director Rob Rea. Other attendees in person were General Manager James Blodgett, Office Manager Angie Crowsey, and Shriram Manivannan/KSA Engineers. Other attendees by telephone/video conference were Russell Slayton/The Monitor.
4. A quorum was established.
5. Ms. Crowsey advised that agenda item #9 should state that the original approved amount for cleaning the backwash pond was \$25,000 and asked that this change be made to the agenda before approval. Motion was made by Mr. Lomonaco and seconded to adopt the agenda with revision to item #9 to state the correct original amount approved at \$25,000. Motion carried unanimously.
6. **Discuss and/or take action to approve the minutes from the regular meeting on September 20, 2023.** Motion was made by Mr. Bayless and seconded to approve the minutes from the regular meeting on September 20, 2023. Motion carried unanimously.
7. **Public Comments.** Mr. Goheen advised that there was a 4" main water line break in front of his residence and complimented the Districts staff for doing a good job.
8. **Consent Agenda:** The Board requested that under KSA Engineer's Report that items a(i), and a(iii)#2, #4a, and #7 be removed and that under the General Manager's Report that items b(ii), and b(v) be removed for discussion.
  - a. KSA Engineer's Report
    - i. Task Order #24 General Services
    - ii. **2017-2018 Bond Projects.** 1) Task Order #35 Meter Replacement (AMR).
    - iii. **2022 Bond Projects.**

1) Task Order #101208 Generators	2) Task Order #101209 Master Plan
3) Task Order #101210 NWWTP Catwalk	4)a Task Order #101211 SWWTP Improvement
4)b Task Order #101212 SWWTP Improvement	5) Task Order #101213 Brookshire GST
6) Lift Station Improvement #57 & #59	7) Task Order #101215 Southside AMR.
  - b. General Manager's Monthly Report.
    - i. Key Monthly Activities. ii. Staff Changes. iii. Work Orders. iv. Project Status. v. Operations Report.

**Without objections the Board discussed the following consent agenda items.**

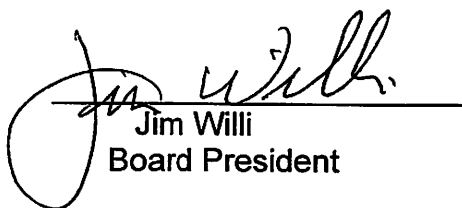
**8. b(v) Operations Report.** The Board and Mr. Blodgett discussed the operations reports and data trends to see when and where water loss happens the most. Mr. Blodgett advised that the master plan is also being reviewed to look at certain areas with older pipelines and noted when the AMR project is done in this area all meter will be more accurate. Mr. Shriram concurred with Mr. Blodgett and advised the Board that they are watching trends, and this is not unusual as he is also seeing this same trend in other water companies. Shriram stated that going forward once the AMR meters are put in the District will have more options to monitor areas for leaks.

**8. b(ii) Staff Changes.** It was noted that there were no separations for the month of September. The Board discussed the update from last month's public comments and the Board advised that

staff start taking pictures before and after a big project is done showing how the District left the work area.

Motion was made by Mr. Bratton and seconded to approve the consent agenda. Motion carried unanimously.

9. **Discuss and/or take action to approve an additional \$5,612.00 to clean the backwash pond at the Brookshire WTP to be paid out of Operating Reserves for an unbudgeted expenditure for the 2023/2024 Capital Improvement. (Originally approved \$25,000 and this would be \$5,612.00 additional).** Motion was made by Mr. Lomonaco and seconded to approve an additional \$5,612.00 to clean the backwash pond at the Brookshire WTP to be paid out of Operating Reserves for an unbudgeted expenditure for the 2023/2024 Capital Improvement. Mr. Blodgett advised that the reason for the additional costs was that the contractor had to take out more soil sediment than originally thought. Motion carried unanimously.
10. **Discuss and/or take action to approve an awards and recognition dinner for the Board and employees.** Motion was made by Mr. Lomonaco to approve to not hold a recognition dinner and go with an alternate plan. The Board discussed the options with Mr. Blodgett and Ms. Crowsey. Mr. Blodgett advised that they would like to hold a dinner but noted that there has been a recent increase in illnesses. It was noted that this is budgeted and some Board members thought that it should be left up to management to make a decision. Motion was amended by Mr. Lomonaco and seconded to approve to authorize management to decide on holding an awards and recognition dinner or go with an alternate plan of one day off and \$100 gift card as it gets closer to time to hold the dinner. Motion carried unanimously.
11. **Committee Reports.**
  - a. Personnel Committee. There was no report.
  - b. Operations Committee. There was no report.
  - c. Finance Committee. There was no report.
12. **Review and discuss the September 2023 financial reports.** The Board reviewed the September 2023 finances. The Board reviewed the Operating report on page 38 and it was noted that some projects were listed as not complete but appeared to be finished. Mr. Blodgett advised that he would have the Bookkeeper make those corrections on the report.
13. **Discuss and/or take action to approve the payment of bills.** Motion was made by Mr. Lomonaco and seconded to approve the payment of bills. Motion carried unanimously.
14. Motion was made by Mr. Bratton and seconded to adjourn. Motion carried unanimously. The Board adjourned out of the meeting at 1:06p.m.

  
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Jim Willi  
Board President

11/15/2023  
Date