

# **NOTICE OF CALLED MEETING**

## **EAST CEDAR CREEK FRESH WATER SUPPLY DISTRICT BOARD OF DIRECTORS**

**Notice is hereby given that the Board of Directors of the East Cedar Creek Fresh Water Supply District will hold a Regular Board Meeting on the 17<sup>th</sup> day of January 2024, at 12:30 p.m. located at 115 Hammer Road, Administration Building, and Gun Barrel City, Texas. The subjects to be discussed are listed on the meeting agenda, which follows and made part of this notice.**

If during the course of the meeting covered by this notice, the Board should determine that a closed or executive meeting or session of the Board is required, then such closed or executive meeting or session as authorized by Article 6252-17 Revised Civil Statutes of Texas will be held by the Board at the date, hour, and place given in this notice or as soon after the commencement of the meeting covered by this notice as the Board may conveniently meet in such closed or executive meeting or session concerning any and all subjects for any and all purposes permitted by Section 2 (c) through 2 (j), inclusive, of said Article 6252-17, including, but not limited to:

Section 2 (c) For the purpose of excluding any witness or witnesses from a hearing during examination of another witness.

Section 2 (e) For the purpose of a private consultation with the Board's attorney.

Section 2 (f) For the purpose of discussing the purchase, exchange, lease or value of real property and negotiated contracts for prospective gifts or donations.

Section 2 (g) For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.

Section 2 (j) To consider the deployment, or specific occasions for implementation of security personnel or devices.

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive meeting or session, then such final action, final decision, or final vote shall be at either:

- a) The open meeting covered by this notice upon the reconvening of this public meeting, or
- b) At a subsequent public meeting of the Board upon notice thereof; as the Board shall determine.

If you have some handicap or disability that may prevent you from speaking to the Board, please notify the District's Manager in writing at least two business days prior to the meeting. The District will try to help you.

**On the 12th day of January 2024, this notice was filed with the City of Gun Barrel City, Texas, Henderson County Court House and posted at the East Cedar Creek Fresh Water Supply District offices, 115 Hammer Road, Gun Barrel City, Texas.**

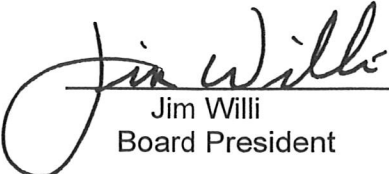
**This meeting is open to the public and will also be available by video/telephone conference on zoom. The zoom link is listed on our website at [www.eastcedarcreek.net](http://www.eastcedarcreek.net) or you may contact our office for the zoom meeting details.**

**\*\*\*\*\*Anyone wishing to participate in meeting by zoom video will be required to be visibly seen and clearly audible to other participants. \*\*\*\*\***

**EAST CEDAR CREEK FRESH WATER SUPPLY DISTRICT  
REGULAR MEETING WEDNESDAY JANUARY 17, 2024 12:30 PM  
AGENDA**

1. Call meeting to order.
2. Pledge of Allegiance.
3. Roll call.
4. Establish a Quorum.
5. Adopt the Agenda.
6. Discuss and/or take action to approve the minutes from the regular meeting on December 20, 2023.
7. Public Comments.
8. Consent Agenda: All matters listed under the Consent Agenda are considered to be routine by the Board of Directors and will be enacted by one motion. There will not be a separate discussion on these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.
  - a. KSA Engineer's Report
    - i. Task Order #24 General Services
    - ii. **2017-2018 Bond Projects.** 1) Task Order #35 Meter Replacement (AMR).
    - iii. **2022 Bond Projects.**

1) Task Order #101208 Generators	2) Task Order #101209 Master Plan
3) Task Order #101210 NWWTP Catwalk	4)a Task Order #101211 SWWTP Improvement
4)b Task Order #101212 SWWTP Improvement	5) Task Order #101213 Brookshire GST
6) Lift Station Improvement #57 & #59	7) Task Order #101215 Southside AMR.
  - b. General Manager's Monthly Report.
    - i. Key Monthly Activities. ii. Staff Changes. iii. Work Orders. iv. Project Status. v. Operations Report.
9. Discuss and/or take action to approve to pay Overhead Garage Door to repair the belt press door in the amount of \$4,645.88 to be paid out of the Operating Reserve account for an unexpected expenditure for the 2022/2023 capital Improvement.
10. Discuss and/or take action to approve opening an account/CD in TexStar for the Operating Reserve.
11. Discuss and/or take action to approve the investment officers to review maturing accounts in 2024 and authorize the officers to close and/or reinvest these accounts following the Investment Policy and internal procedures.
12. Discuss and/or take action to approve for Board Members to attend the TRWA annual meeting in Austin on March 26th – 28<sup>th</sup>, 2024.
13. Discuss and/or take action to appoint voting delegates for the TRWA annual meeting on March 26th – 28<sup>th</sup>, 2024.
14. Discuss and/or take action to approve to engage Mike Ward Accounting & Financial Consulting, PLLC to perform the annual audit for FY 2023/2024.
15. Committee Reports.
16. Personnel Committee.
  - a. Operations Committee. b. Personnel Committee. c. Finance Committee.
17. Review and discuss the December 2023 financial reports.
18. Discuss and/or take action to approve the payment of bills.
19. Convene into Executive Session to deliberate personnel matters as per section 551.074 of the Open Meetings Act.
  - a. Deliberate the annual evaluation for the General Manager.
20. Discuss and/or take action on items discussed in executive session.
21. Motion to adjourn.

  
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Jim Willi  
Board President

1/11/24  
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Date