

**EAST CEDAR CREEK FRESH WATER SUPPLY DISTRICT  
MINUTES FOR MEETING WEDNESDAY JUNE 18, 2025, 12:30 PM**

1. A meeting of the Board of Directors for East Cedar Creek FWSD was held at the Administration building in Gun Barrel City, Tx on June 18, 2025. The meeting convened at 12:30pm, President Jim Willi presiding.
2. Pledge of Allegiance.
3. Members present in person were, President Jim Willi, Vice-President Larry Bratton, Director Pat Mullaney, Director Ted Henley, and Director Michael Divine. Absent was Secretary Terri Bradley, and Director Rob Rea. Other attendees in person were General Manager James Blodgett, Office Manager Angie Crowsey, and Shriram Manivannan/KSA Engineers. Other attendees by telephone/video conference were Lauren Cordona/Pape-Dawson Engineers and Russell Slator/The Monitor.
4. A quorum was established.
5. Motion was made Mr. Mullaney and seconded to adopt the Agenda. Motion carried unanimously.
6. **Discuss and/or take action to approve the minutes from the regular meeting on May 21, 2025.** Motion was made by Mr. Bratton and seconded to approve the minutes from the regular meeting on May 21, 2025. Motion carried unanimously.
7. **Presentation by KSA Engineers on GIS dashboards.** Mr. Manivannan presented a handout to the Board for today's presentation and Ms. Cordona shared her screen over video to provide an overhead presentation on the Geographic Information System (GIS) that the District is considering purchasing in the future. The estimate for the initial set up and purchase costs was around \$45,000.00 with an ongoing annual fee of approximately \$1,500 per user but it was noted that these costs did vary.
8. **Public Comments.** No public comment.
9. **Consent Agenda:** The Board requested that items under the Engineer's Report #9. a(i), and items under the General Managers' report #9. b(i), b(iv) and b(v) be removed for discussion.
  - a. KSA Engineer's Report
    - i. Task Order #24 General Services
    - ii. 2022 Bond Projects.
      1. Task Order #101210 NWWTP Catwalk
      2. Task Order #101212 SWWTP Improvement
      3. Task Order #101213 Brookshire GST.
      4. Task Order #101214 Lift Station Improv 57 & 59
    - iii. Task Order #103767 South WWTP Permit Renewal.
  - b. General Manager's Monthly Report.
    - i. Key Monthly Activities.
    - ii. Staff Changes.
    - iii. Work Orders.
    - iv. Project Status.
    - v. Operations Report.

**Without objections the Board discussed the following consent agenda items.**

**8.a(i). Task Order #24 General Services.** The Board and Mr. Manivannan discussed several utility reviews noting that two of the projects could be removed from the listing. The Board asked for an update on the lake crossing on the Southside. Mr. Manivannan advised that they are working with a local contractor to discuss directional boring. It was noted that currently the line comes up in a easement in a residential back yard but the District is trying to have it moved so that it comes up in another easement that is not in a residential yard.

**8.b(i). Key Monthly Activities.** The Board discussed the District participating in the annual water week and Ms. Crowsey advised that brochures for adults and information coloring books for kids were distributed to customers who come by the office as well as posting them online.

**8.b(iv) Project Status.** The Board discussed the Pier 334 project and Mr. Blodgett advised that the field staff did meet with someone at this project last week to remove some old meters on the property and to move back the discharge line left from previous service on the property

so that they could finish their construction work. The Board and Mr. Blodgett discussed the Hillsdale project.

**8.b(v) Operations Reports.** The Board discussed the project for the generators and Mr. Blodgett pointed out that the first tentative date to receive one is scheduled for the McKay Plant next week.

Motion was made by Mr. Divine and seconded to approve the consent agenda. Motion carried unanimously.

10. **Discuss and/or take action to approve to purchase LMI Chemical pumps for the Wastewater Treatment plants not to exceed the amount of \$11,000.00 for a budgeted 2025/2026 capital expenditure to be paid out of the Operating Reserves.** Motion was made by Mr. Henley and seconded to approve to purchase LMI Chemical pumps for the Wastewater Treatment plants not to exceed the amount of \$11,000.00 for a budgeted 2025/2026 capital expenditure to be paid out of the Operating Reserves. Mr. Blodgett explained that these pumps are backups. Motion carried unanimously.
11. **Discuss and/or take action to approve to purchase LMI Chemical pumps for the Water Treatment plants not to exceed the amount of \$8,600.00 for a budgeted 2025/2026 capital expenditure to be paid out of the Operating Reserves.** Motion was made by Mr. Henley and seconded to approve to purchase LMI Chemical pumps for the Water Treatment plants not to exceed the amount of \$8,600.00 for a budgeted 2025/2026 capital expenditure to be paid out of the Operating Reserves. Mr. Blodgett confirmed that these were also backups. Motion carried unanimously.
12. **Discuss and/or take action to approve to purchase a new valve exerciser machine not to exceed the amount of \$4,000.00 for an unbudgeted 2025/2026 capital expenditure to be paid out of the Operating Reserves.** Motion was made by Mr. Mullaney and seconded to approve to purchase a new valve exerciser machine not to exceed the amount of \$4,000.00 for an unbudgeted 2025/2026 capital expenditure to be paid out of the Operating Reserves. Mr. Blodgett advised that the District budgeted for this item around 2018/2019 but before they could be purchased, Covid hit, and these items were cleared to help offset costs in budgeting. Mr. Blodgett gave the Board an overview of what these items do. Motion carried unanimously.
13. **Discuss and/or take action to approve to purchase automatic flush units not to exceed \$5,200.00 for an unbudgeted 2025/2026 capital expenditure to be paid out of the Operating Reserves account.** Motion was made by Mr. Divine and seconded to approve to purchase automatic flush units not to exceed \$5,200.00 for an unbudgeted 2025/2026 capital expenditure to be paid out of the Operating Reserves account. Mr. Blodgett explained to the Board that these units could be moved around to different locations and they would help the staff to flush in the middle of the night where there is the least demand. It was noted that there are around 130 to 140 flush units on the District's entire system. Motion carried unanimously.
14. **Discuss and/or take action to approve to have the Administrative parking lot sealed not to exceed \$5,700.00 for an unbudgeted 2025/2026 capital expenditure to be paid out of the Operating Reserves account.** Mr. Blodgett presented a handout with an updated quote for this project and the amount came in at \$5,700.00 instead of \$5,200.00. Motion was made by Mr. Mullaney and seconded to approve to have the Administrative parking lot sealed not to exceed \$5,700.00 for an unbudgeted 2025/2026 capital expenditure to be paid out of the Operating Reserves account. Mr. Blodgett gave an overview of the work to be performed including cutting out and patching a current hole and also noted that this would be adding an additional a six (6) year warranty. Motion carried unanimously.
15. **Committee Reports.**
  - a. **Operations Committee.** No report.
  - b. **Personnel Committee.** No report.

**c. Finance Committee.** No report.

16. **Review and discuss the May 2025 financial reports.** The Board reviewed the May 2025 financials noting that the revenues were coming in less than anticipated but that the expenses are also staying down. It was noted that there has been a lot of rain which could be a factor in why water revenues are down.
17. **Discuss and/or take action to approve the payment of bills.** Motion was made by Mr. Bratton and seconded to approve the payment of bills. Motion carried unanimously.
18. Motion was made by Mr. Bratton and seconded to adjourn. Motion carried unanimously. The Board adjourned out of the meeting at 1:58p.m.



---

Larry Bratton  
Board Vice-President

07/16/2025  
Date