

**EAST CEDAR CREEK FRESH WATER SUPPLY DISTRICT
MINUTES FOR WEDNESDAY DECEMBER 17, 2025, 12:30 PM**

1. A meeting of the Board of Directors for East Cedar Creek FWSD was held at the Administration building in Gun Barrel City, Tx on December 17, 2025. The meeting convened at 12:30pm, President Jim Willi presiding.
2. Pledge of Allegiance.
3. Members present in person were, President Jim Willi, Treasurer Pat Mullaney, Director Ted Henley, Director Michael Divine, and Director Debbie Emmerich. Absent was Vice-President Larry Bratton, and Secretary Terri Bradley. Other attendees in person were General Manager James Blodgett, Office Manager Angie Crowsey, Chief Water Operator Anthony McLaughlin, Shriram Manivannan/KSA. Other attendees by telephone/video conference were Russell Slator/The Monitor and one individual listed as Michael.
4. A quorum was established.
5. Motion was made by Mr. Mullaney and seconded to adopt the Agenda. Motion carried unanimously.
6. **Discuss and/or take action to approve the minutes from the regular meeting on November 19, 2025.** Motion was made by Mr. Divine and seconded to approve the minutes from the regular meeting on November 19, 2025. Motion carried unanimously.
7. **Public Comments.** There were no public comments.
8. **Consent Agenda:** The Board requested that item # b(iv) under the General Managers' report be removed for discussion.
 - a. KSA Engineer's Report
 - i. Task Order #24 General Services
 - ii. 2022 Bond Projects. 1. Task Order #101210 NWWTP Catwalk **2.** Task Order #101212 SWWTP Improvement **3.** Task Order #101213 Brookshire GST. **4.** Task Order #101214 Lift Station Improv 57 & 59
 - iii. Lake Crossing / CBP
 - iv. Task Order #103767 South WWTP Permit Renewal.
 - b. General Manager's Monthly Report.
 - i. Key Monthly Activities. ii. Staff Changes. iii. Work Orders. iv. Project Status. v. Operations Report.

Without objections the Board discussed the following consent agenda items.

8.b(iv) Project Status. The Board and Mr. Blodgett discussed the Pier 334 project. Mr. Blodgett advised that for this project they have to put in a dedicated pump station because they will have so much flow and noted that our engineers had sent them a letter with some questions about the project. Mr. Blodgett advised that yesterday he had received communication from the contact person for the Pier 334 project providing plans for the dedicated pump station, and they have also responded to those questions from our engineers. The Board and Mr. Blodgett discussed the Hillsdale project. Mr. Blodgett gave a brief overview of how the bore and tie in for the sewer portion of this project is done and we did bore under the highway. Mr. Blodgett gave a brief overview of progress made and what options they have for connecting to the water portion.

Motion was made by Mr. Henley and seconded to approve the consent agenda. Motion carried unanimously.

9. **Discuss and/or take action to approve to repair the Belt Press not to exceed the amount of \$3,000 for an unexpected 2025-2026 capital improvement expenditure to be paid out of the Operating Reserves account.** Motion was made by Mr. Mullaney and seconded to approve to repair the Belt Press not to exceed the amount of \$3,000 for an unexpected 2025-2026 capital improvement expenditure to be paid out of the Operating Reserves account. Mr. Blodgett advised that these motors would be two back up motors because it is not cost-

effective to have the old ones rebuilt and the District can't afford for one of the motors to go out without a backup. Motion carried unanimously.

10. **Discuss and/or take action to approve to the employee insurance benefits renewal and rates starting March 1, 2026.** The Board reviewed the renewal quotes for the District's current insurance plans coming in with an approximate 7% increase for the medical and 15% for the ancillary which are the dental and vision plans. Motion was made by Mr. Divine and seconded to approve the employee insurance benefits renewal and rates starting March 1, 2026. The current plan is with United Health for medical and MetLife for ancillary coverage. Motion carried unanimously.

11. **Committee Reports.**

- a. **Operations Committee.** Mr. Henley advised that the Operations Committee did meet before the Board meeting today. The Committee discussed a possible new building located at the administrative building because of growth because the District is running out of room in the office. It was noted that the new building would be used for holding board meetings, contractor meetings, and trainings and the current board room would be converted for use of storage and office expansion. Another topic discussed was a GIS system for the District.
- b. **Personnel Committee.** Mr. Willi advised that the Personnel Committee did meet to review the employee insurance renewal rates approved earlier.
- c. **Finance Committee.** There was no report.

12. **Review and discuss the November 2025 financial reports.** The Board reviewed the monthly financial reports noting that the revenues were down but so were the expenses. Mr. Mullaney advised that there were not as many new connections as projected. It was noted that the District was in good shape at a 2.75 debt ratio which did increase back up from last month.

13. **Discuss and/or take action to approve the payment of bills.** Motion was made by Mr. Henley and seconded to approve the payment of bills. Motion carried unanimously.

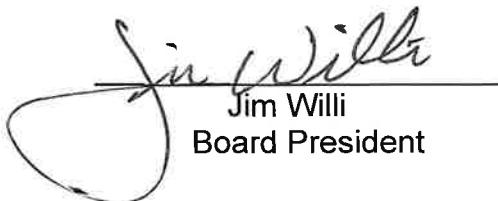
14. **Convene into Executive Session to deliberate personnel matters as per section 551.074 of the Open Meetings Act.**

- a. **Deliberate the annual evaluation for the General Manager.**

The Board went into executive session at 12:50 p.m. The Board reconvened out of executive session at 12:58pm

15. **Discuss and/or take action on items discussed in executive session.** Mr. Willi advised that the Board received a blank copy of an evaluation for the General Manager and were advised to evaluate his performance. The Board has been asked to have these evaluations complete and returned on or by the next Board meeting. The Board will meet again in executive session next month to discuss the completed evaluations.

16. Motion was made by Mr. Mullaney and seconded to adjourn. Motion carried unanimously. The Board convened out of the regular meeting at 1:00p.m.



Jim Willi
Board President

01/21/2026
Date