

**EAST CEDAR CREEK FRESH WATER SUPPLY DISTRICT  
MINUTES FOR REGULAR MEETING WEDNESDAY MARCH 18, 2026, 12:30 PM**

1. A meeting of the Board of Directors for East Cedar Creek FWSD was held at the Administration building in Gun Barrel City, Tx on March 18, 2026. The meeting convened at 12:30pm, President Jim Willi presiding.
2. Pledge of Allegiance.
3. Members present in person were, President Jim Willi, Treasurer Pat Mullaney, Secretary Terri Bradley, and Director Ted Henley. Absent was Vice-President Larry Bratton, Director Michael Divine, and Director Debbie Emmerich. Other attendees in person were General Manager James Blodgett, Office Manager Angie Crowsey, Chief Water Operator Anthony McLaughlin, Shriram Manivannan/KSA Engineers, and Joseph Stone/KSA Engineers. Other attendees by telephone/video conference was an individual listed as Michael.
4. A quorum was established.
5. Motion was made by Mr. Mullaney and seconded to adopt the agenda. Motion carried unanimously.
6. **Discuss and/or take action to approve the minutes from the workshop/regular meeting on February 18, 2026.** Motion was made by Ms. Bradley and seconded to approve the minutes from the workshop/regular meeting on February 18, 2026. Motion carried unanimously.
7. **Public Comments.** There were no public comments.
8. **Consent Agenda:** The Board requested that all items under the Engineer's Report be removed for discussion.
  - a. KSA Engineer's Report
    - i. Task Order #24 General Services
    - ii. 2022 Bond Projects. 1. Task Order #101210 NWWTP Catwalk 2. Task Order #101212 SWWTP Improvement 3. Task Order #101213 Brookshire GST. 4. Task Order #101214 Lift Station Improv 57 & 59 5. Task Order #104320 Lake Crossing Project.
    - iii. Task Order #11013984-003 North WWTP Permit Renewal.
    - iv. Task Order #104966 2026 Bond Application.
  - b. General Manager's Monthly Report.
    - i. Key Monthly Activities. ii. Staff Changes. iii. Work Orders. iv. Project Status. v. Operations Report.

**Without objections the Board discussed the following consent agenda items.**

**8.a KSA Engineer's Report.** Mr. Manivannan reviewed the Engineer report with the Board. On Task order 101214 Lift Station improvement there is a 12-week lead time on the pumps as well as having a delay for the contractor submittals that are behind. Mr. Manivannan also stated that he will be working to fix this issue with the contractor. On the Pier 334 contract they are seeing a lot of construction finally at the site. Mr. Blodgett explained that the 721 West Main utility review project is for a building that once was a church that has been converted into a multi-unit shopping center and they are just asking for a larger meter. Mr. Blodgett also explained that the 606 East Main utility review project is across from Tamarack and is a parcel of land that is proposed to be a 72 residential homes and a Daycare facility. On the Hillsdale project, Mr. Blodgett advised that they have water and wastewater lines and have their office in place to start selling the houses. Mr. Manivannan advised that the South WWTP Permit renewal is complete and that the renewal process has been started for the North WWTP Permit renewal. Mr. Manivannan noted that on the Task Order 101210 NWWTP Catwalk the design is finished and they will be preparing to go out for bids and have sealed documents soon. On Task Order 104320 Lake Crossing project it was noted by Mr. Blodgett that we have finished the documents needed to set up a meeting with the homeowners who will be affected and it was noted that this project be completed within a few weeks once started. Mr. Blodgett did advised that there will be an amendment for this project due to price increases on materials.

Motion was made Mr. Mullaney and seconded to approve the consent agenda. Motion carried unanimously.

9. **Discuss and/or take action to approve Resolution #2026-002 Declaring Official Intent to Reimburse Expenditures with the Proceeds of Future Debt.** Motion was made by Mr. Mullaney and seconded to approve Resolution #2026-002 Declaring Official Intent to Reimburse Expenditures with the Proceeds of Future Debt. Ms. Crowsey explained that this would allow the District to be reimbursed for any funds spent on bond projects prior to receiving the bond funds. Ms. Crowsey advised that Andre Ayala with Hilltop Securities who is our financial advisors explained that the reimburse resolution is to capture any expenditures that may occur prior to the bond closing which the District could reimburse itself with bond proceeds after closing. Ms. Crowsey also stated that Mr. Ayala also explained that the for agenda item #10 which is the resolution for the Texas Commission on Environmental Quality (TCEQ) bond application is needed for the TCEQ and it outlines the maximum amount of bonds which has been plugged in at a conservative amount of \$16 million and also directs District Staff and Consultants to submit the application when ready. Ms. Crowsey also stated that Mr. Ayala wanted to make sure it was noted that none of these documents commit the District to the issuance of bonds or approval of any debts or liabilities. Motion carried unanimously.
10. **Discuss and/or take action to approve Resolution #2026-003 Authorizing the Filing of an Application with the Texas Commission on Environmental Quality.** Motion was made by Ms. Bradley and seconded to approve Resolution #2026-003 Authorizing the Filing of an Application with the Texas Commission on Environmental Quality. The Board asked what the time frame was for receiving the bonds. Mr. Blodgett advised that they anticipate receiving funds by November of this year. Motion carried unanimously.
11. **Discuss and/or take action to approve to KSA Engineer's Task Order #104966 2026 Bond Application not to exceed the amount of \$20,000.00 to be paid out of the Operating Reserve account for the future 2026 Bond.** Motion was made by Mr. Mullaney and seconded to approve to KSA Engineer's Task Order #104966 2026 Bond Application not to exceed the amount of \$20,000.00 to be paid out of the Operating Reserve account for the future 2026 Bond. Motion carried unanimously.
12. **Discuss and/or take action to approve the Employee Holidays for the 2025/2026 fiscal year.** Motion was made by Ms. Bradley and seconded to approve the Employee Holidays for the 2025/2026 fiscal year. There was one date wrong on the list provided to the Board that was corrected. Motion carried unanimously.
13. **Discuss and/or take action to approve a contract with Henderson County to conduct elections services for the District's November 2026 General elections and appoint the Henderson County Elections Administrator as the District's Elections Administrator.** Motion was made by Mr. Mullaney and seconded to approve a contract with Henderson County to conduct elections services for the District's November 2026 General elections and appoint the Henderson County Elections Administrator as the District's Elections Administrator. Ms. Crowsey explained that every election year the District contracts through the Henderson County Elections Administration. This reduces some of the costs for the District to conduct the election, puts someone in charge of elections who does it on a full-time basis and is familiar with the rules, and makes it easier for our customers who are already at their normal voting place to vote in our election at the same time. It was noted that the District budgeted \$7,000 for an election this year which includes costs charged by Henderson county, posting legal notices in newspapers, and training for staff. Motion carried unanimously.
14. **Committee Reports.**
  - a. **Operations Committee.** There was not a report.

- b. **Personnel Committee.** There was not a report
  - c. **Finance Committee.** There was not a report
15. **Review and discuss the February 2026 financial reports.** The Board reviewed February 2026 financials. It was noted that revenue from installs were down but the bottom line of the budget showed that expenses were also down with an overall debt ratio of 3.25. Overall financials look good.
  16. **Discuss and/or take action to approve the payment of bills.** Motion was made by Mr. Mullaney and seconded to approve the payment of bills. Motion carried unanimously.
  17. Motion was made by Ms. Bradley and seconded to adjourn. Motion carried unanimously. The Board adjourned out of the meeting at 12:59pm.

  
Jim Willi  
Board President

04/15/2026  
Date